

Main Level

What's here?

- ◆ Browsing
 - ◆ Circulation Desk
 - ◆ Cooper's Corner Coffee Shop
 - ◆ Computers
 - ◆ CarolinaCard Money Machine
 - ◆ Entrance & Exit
 - ◆ New Books
 - ◆ Newspapers
 - ◆ Photocopiers
 - ◆ Printing
 - ◆ Reference Desk
 - ◆ Reference Collection
 - ◆ Reserves
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Please begin your tour inside the front entrance of the building.

Welcome to the Main Level of Thomas Cooper Library. Behind you are the only public entrance and exit to the building. Patrons who are unable to use the main doors can enter Thomas Cooper Library through the Disabilities Services entrance located on the east side of the building and enters on Level 5.

To your left is the Research and Reference Help desk. This desk is the central information point for Thomas Cooper Library. Reference staff can help you develop research strategies, locate information, and learn how to use the library's resources. Anytime you have a question or need help in the library, please ask at the Reference Desk.

In front of you are computer workstations, Uniprint print stations, CarolinaCard Money Machine, and Quick Reference. The computer workstations offer full access to the Internet and all of the library's electronic resources, including the catalog, databases, and electronic journals. Students, faculty, and staff are able to login using their network username and password (the same one used to access Blackboard and university email). Guests who need to use library subscription resources may be logged by a Reference Librarian based on availability. You can print from the computer workstations to the Uniprint stations anywhere in the library. Printing is available in black and white (at a cost of \$0.10 per page) or color (at a cost of \$0.25 per page) and must be paid with CarolinaCard Cash. To the left of the Uniprint stations you will find the CarolinaCard Money Machine. This allows you to immediately add cash to your CarolinaCard and to purchase a visitor CarolinaCard to which money can be added. These funds can then be used for printing, photocopying, and other services. Quick Reference provides easy access to commonly used materials, such as general encyclopedias, style guides, and CQ Researcher.

To your right, beyond the computers are the photocopiers. Self-photocopying in black and white is available at a cost of \$0.10 per page and can be paid using either CarolinaCard Cash or bills/change. If you are interested in having copies made for you, please inquire at the Circulation Desk.

Walk to your left past the computers, toward the display case.

This area houses New Books - here you will find some the library's latest acquisitions. You can also see the Mac Lab for students, faculty, and staff.

Turn right down the walkway toward the back of the floor.

On your left is the Circulation Desk and Reserves. This is where items can be checked in or out, renewed, and recalled. You can also check out study rooms and pay overdue fines here. The Circulation Desk is also where the library's lost and found is located. Reserves is where items that have been placed on hold by faculty

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members for their students, recent editions of popularly periodicals, and current course textbooks can be located. If you are unsure if an item is on Reserve, you can check in the Catalog or ask at the Reference Desk.

To your right on the low shelves are the Browsing Books. These books are selected for their general interest or fun reading. You will also see several stand-up “Express” computers. These computers are quick access machines that are used for visitors that need Internet access as well as students that need a computer for a short period of time. You will also see you many helpful handouts and brochures on the shelf behind the “Express” computers.

Walk past the Reference Desk to the elevators.

On your left you should find the elevators, drinking fountains, and restrooms. Drinking fountains and both a men’s and women’s restroom along with a floor map and a red emergency phone are located on either side of the elevators on all levels of the library.

The taller bookshelves further to your right hold the Reference Collection. The Reference Collection contains many useful resources, including specialized encyclopedias, dictionaries, and more. These items cannot be checked-out. You will also notice several computer terminals. Two of these computers allow you to search the library catalog without logging in. The others are 30-minute quick access computers.

Continue to walk toward the back windows.

As you look around at the Reference Collection and back area of the Main Level, you will see many tables and individual desks for studying. In the rear left corner you will see Cooper’s Corner, the library’s coffee shop. Cooper’s Corner brews Starbucks coffee and offers a variety of sandwiches, salads, and other foods. The library’s print newspaper collection is also housed in this area – perfect for browsing while relaxing in the large, comfortable seating area. The glass bridge connects Thomas Cooper Library and the Ernest F. Hollings Special Collections Library.

Turn back toward the front of the Main Level. You may either take a right at the vending machines to find the stairs or return to the elevators to reach Level 5.

