

Call Number Statistics in Millennium

The Millennium Statistics mode offers an easy way to collect statistics on call number ranges. For example, say you are interested in how many items your library owns within the call number range L – LB. You can generate a report that will provide the number of item records within that range. You can even sort them by item agency!

1. Start in the Millennium Statistics mode and select **New Query**:
2. In the **Query Editor**:
 - Name the results file.
 - Choose the options “Index”, “LC Call Number” and enter the range you wish to search (Ex: L to LB).
 - To find the number of items in this range, choose to report on “Item” records.
 - When finished, press the “Run Query” button.

The screenshot shows the Millennium Query Editor interface. At the top, there are two text input fields: "Saved Query Name:" with the value "L - LB call numbers" and "Results File Name:" with the value "L - LB call numbers". To the right of these fields is a small icon of a downward arrow. Below this is a section with three dropdown menus: "Index" (set to "Index"), "LC CALL NUMBER (c)" (set to "LC CALL NUMBER (c)"), and a range input "L" followed by "to" and "LB".

Below the range input is a "Report On" dropdown set to "Item" and a "Query type" section with three radio buttons: "Field Statistics" (selected), "Periodic Report", and "Cross Tab".

Below the query type section are three checkboxes: "Limit the results by a time range" (checked), "Fastest accumulation" (unchecked), and a "Split multi" dropdown menu.

Below these are two sections: "Base the orders report on" with radio buttons for "Paid dates" (selected) and "Invoice dates"; and "Time Resolution - Date Range" with radio buttons for "Yearly" (selected), "Quarterly", "Monthly", and "Day Range".

Below the time resolution section are two radio buttons: "Last Year vs. the Year Before" (selected), "Select One Year" (with a year input of "2005"), and "Select Two Years" (with year inputs of "2004" and "2005").

To the right of the "Select Two Years" section is a "Year" section with radio buttons for "Use Fiscal Year" (selected) and "Use Calendar Year".

At the bottom of the interface are four buttons: "Save the Query", "Save as", "Schedule the Query", and "Run the Query!". A fifth button, "Run the Query! Alt-R", is located at the bottom right.

- Once the report is generated and viewed, it can be sorted by **Item Agency**. This will display the total item counts for each agency.

Report View

View Query Budget Planning Collection Development Extract Query

Select Report

University of South Carolina
Report for the L - LB call numbers
Range = lcl,clb
71728 records were processed. (0 records had been deleted.)

Code	Meaning	Record Count	Price	No. of Ren...	No. of Overd...	Item Use 3	Total Checko...	Tota
0	Aiken	9042	\$2,109.85	8	6	0	10710	
1	Beaufort ...	1953	\$0.00	3	22	0	2734	
2	Beaufort ...	1540	\$0.00	1	2	0	1392	
3	Lancaster	2589	\$0.00	2	6	0	1752	
4	Law	323	\$0.00	0	0	0	101	
5	Salkehata...	1811	\$1,399.50	0	4	0	987	
6	Salkehata...	1297	\$370.00	0	0	0	384	
7	Sumter	5658	\$0.00	4	4	0	4270	
8	Union ca...	2507	\$66.78	0	0	0	560	
9	Upstate	6191	\$1,243.59	1	22	0	8128	
10	Columbia...	38817	\$2,723.78	819	115	0	76916	
Totals:		71728	\$7,913.50	838	181	0	107934	

- Finally, the **Location** report displays item counts for individual location codes.

Report View

View Query Budget Planning Collection Development Ex

Select Report

University of South Carolina
Report for the L - LB call numbers
Range = lcl,clb
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Code	Meaning	Record Count
a	Aiken	6364
acs	Aiken Career Services	8
acsr	Aiken Career Services Ref...	14
ae	Aiken Reserve	12
af	Aiken Folio	3
aj	Aiken Juvenile	8
ajr	Aiken Juvenile Reference ...	1
am	Aiken Media	15
amc	Aiken May Collection	2
ap	Aiken Periodicals	1737
ar	Aiken Reference (Library ...	84
asd	Aiken State Documents (L...	1
b	Beaufort North	1280

- If the report will be required often, the search query can be saved.
- Also, a variety of export options are available including printing, exporting to Excel or Word documents.