Box 1 (1973-74 Davis)

Academic Budget. Reports from schools re: budget needs, primarily College of Social and Behavioral Sciences.

Administrative Advisory Council. Minutes.

Administrative Science Programs. Master’s in Public Administration, correspondence from department of Government and International Studies.

Administrative Teaching/Learning Seminar. Letter, invitations.

Administrative Workshops. Planning of, programs, questions and comments from workshop.

Admissions. Sample letters and mailings, correspondence from director Arthur West.

Admissions Off Campus. Application.

Admissions Task Force. Correspondence, recruitment, mature women admissions.

Affective Education – Interest Group. Report by President Jones, formation of ad hoc committee.


Antioch College. Reports for Union for Experimenting Colleges and Universities.

Applied Behavioral Science. Memo that includes bibliography.

Art History, Masters in. Outline of master’s program.

Assistant to the Provost. Correspondence re: position description and advertisement.

Athletics – Women’s Intercollegiate. Appointment of overseer..


Benz, J. Christopher. Creation of master’s program in Art History, resignation as department head.

Blind Student Orientation. Summer orientation program for visually handicapped.


Budget. Reports re: budget allocations, expense from state government.

1974/75 Faculty Allocations. Names, positions, salaries for faculty changes.

Business Affairs. Correspondence re: Assembly Street tunnel.

CARE program. Counseling and Referral Elective program, revised policies and procedures of alcoholism treatment.

Centers:

Community Education. Correspondence re: centers, bureaus, programs, approval by Committee on Higher Education.

Cultural Development. Documents re: creation, staffing, budget, brainstorming, organization chart.

Shakespeare. Correspondence re: research and new dean search for theatre department.

College Level Examination Program. Suggestions re: credit and course satisfaction.

Colleges and Schools:

Business Administration. Faculty status, appointments, organization plan.

Education. Faculty appointments, salary, budget, correspondence.
Engineering. Faculty appointments, salary.
General Studies. (associate degree programs). Criminal justice, study committee, returning students.
General Studies (BA programs). Brochure, AV media center.
Health & Physical Education. Faculty hire.
Journalism. Budget, master’s program, faculty hire.
Law. Law center dedication, institutes, faculty hire, salary, budget.
Librarianship. Accreditation, faculty hire.
Nursing. Continuing education, faculty hire, BACC program outline.
Pharmacy. Correspondence.
Science & Mathematics. Faculty appointments, electron microscope lab.
Social & Behavioral Sciences. Military science, faculty appointment.
Social Work. Audit, faculty appointment.

Commencement Addresses. Speech ideas.
Commission on Higher Education. Correspondence re: graduate programs, policies, appropriations.
Commission on Higher Education - Proposals. Graduate programs, Masters of Arts.
Committees:
Academic Forward Planning. Minutes and agendas, Experimental College.
Academic Forward Planning Old File. Minutes, proposals, meeting topics.
Academic Forward Planning General File. Minutes, committee member appointments, agenda topics.
AFPC Committee on Reorganization & Restructuring of University. Seigler Committee, correspondence re: purpose, member appointments.
Curricula & New Courses. Journalism, chemistry courses changes, additions.
Drugs. Survey letter.
Faculty Advisory. Report, minutes.
Faculty Welfare. Tenure decision.
Liberal & Cultural Disciplines. Minutes, report, formation.
List. Faculty and special advisory lists (1 original, 1 with annotations).

Congratulations, Letters of. Correspondence.
Consortium Programs. Consortium on Revolutionary Europe.
Contemporary University. Recruitment, faculty.
Contemporary University. Background. Proposal, report, minutes, course additions.

Box 2 (1973-74 Davis)
Continuing Education:
Continuing Education: Outside articles, ideas, recommendations, CEUs.
Engineering & Health Science. Faculty hire, budget, costs of.
Miscellaneous. Correspondence.

CEU Programs. Approvals.
Copyright & TV Policy. Establishment of policy for television course.
Correspondence & Independent Study. Continuing education, course offerings, finances, annual report, correspondence, department transfer.

Cost Effective Cost. Biology audio tutorial vs. traditional instruction.

Courses by Newspaper. Includes correspondence.

Davis, Keith:
Personal. Correspondence with Rutgers University, psychology writings. President & Provost-Memos. Policies, hiring, leave.

Departments:

Distinguished Visitors. From Mexico.

Division of Educational Services (Short Courses). Course offerings, pamphlets.

Division of Learning Resources & Services. Office space for associate provost Jay Smith.

Ed D Program. Doctor of Education proposal.

Education. South Carolina Independent School Association, Commission on Higher Education correspondence.

Education Development Office. Correspondence.

Educational Training Program. Continuing education for employees, course list.

EDUCOM-Cable TV. Correspondence, registration forms, program.

Elder Students. Senior citizens, short courses, budget, title I, proposal for Regional Center for Arts and Humanities Programs for the Aged.

Electronic Press. Committee meetings, mechanized press.

External Degree Program. Chico State University program, notes.

Faculty Senate. Minutes, agendas.

Film Program. Report.

Ford Venture Grant. Correspondence, questionnaire with answers.

Foreign Travel. Approvals, guidelines.

Georgia Conference on Public Service. Correspondence, program, agenda.
Governmental Research & Services, Bureau of. Faculty concerns, budget, correspondence, GINT.
Grades & Grade Changes. Correspondence, memo.
Graduate School. Master’s/Ph.D. programs, proposal re: Graduate School financial aid center, agenda, graduate council.
Greater Columbia Forum. Members, brochure, leadership Atlanta, health care, notes.
Health Sciences, Division of. Expenses, faculty, nursing program.
IGI. Report draft, summary report.
IGI - Interests Expressed at First Workshop. Participant comments, faculty interests.
IGI Workshop Summary. Summary drafts, corrections.

Box 3 (1973-74 Davis)
Institute of International Education. Faculty abroad, foreign scholars.
Instructional Development. Article.
Instructional Services Center. Proposals, staff replacements, ISC project reports, correspondence.
Joyner, Judith. Acting dean appointment.
Learning Resources & Services. WUSC-FM operation.
Legal Counsel. Correspondence.
Legislative Liaison. Finances.
Liberal & Cultural Disciplines. Summer program in North Africa, tenure, minutes.
Lifelong Learning:
Lifelong Learning & Education Opportunity Task Force. Forms, continuing education, meeting summary.
Adult Education. Society for College and University Planning, photos.
Apogee. Engineering television course, graduate program.
Clemson University – External Engineering. Questionnaire, outline, masters program.
Marine Science. Bachelor of science curriculum, outline.
Master of Arts in Teaching. Correspondence.
Mature Students. Program, class offerings, women, registration.
Media Arts. Proposals re: media production, Bachelor course list.
Media Colloquiums. Proposal.
Medical School. VA support summary, press releases.
Mexico, Study in. Correspondence, posters, Mexican university course catalog.
Mitchell, Nicholas P. Vice-provost, graduate dean, correspondence.
Model Schools. Report.
Multimedia Production & Marketing. Articles, meeting.
Nelson, Bruce (Vice Provost). Correspondence re: leave/resignation.
Nontraditional Degree. Correspondence.
Omicron Delta Kappa. Staff list, correspondence.
Open University. Faculty review, notes.
Osborne Building. Correspondence, remodeling.
Parking. Campus map, rule changes.
Phi Beta Kappa. Faculty/student list.
Population Study Section NIH. Reviews re: grant applications.
Powers, John. Title I director, proposal, amendment, continuing education, military programs.
Postsecondary Education, Financing. Correspondence, program.
Regional Campuses. Salkehatchie descriptions, sample mailings, course offerings, program requirements, notes, graduate offerings, newspaper articles, Aiken and Coastal campuses.
Roles of Department Chairmen. Report, response/analysis of findings.
Sabbatical Leave Reports. Letters re: sabbatical accomplishments.
Scottish Literature, Studies in. Memo re: printing of journal.
Social Problems Research Institute. TRIO, funding concerns, activities, workshops.
Search Committee for the Provost. Creation, selection of members.
Secretarial Improvement Program. State personnel, program, questionnaire.
Servicemen’s Opportunity College. Workshop, requirements, review of qualifications, veterans.
South Carolina College on the Horseshoe. Revival of committee, reports, selection.
SC Educational Radio Network. WUSC facilities.
SC Honors College. Curriculum, program planning.
SC Intern Program. Letter re: workshop.
Student-Faculty Relations Committee. Purpose, complaints.
Student Fees. Statement.
Student Health Center. Senate bill re: extended visit hours.
Student Wages. Minimum wage changes.
Symposium on Pablo Neruda. Budget.
Student Affairs Research. Reports re: student opinions, freshman, majors, finances, Green Street closing.
Southern Regional Education Board. Undergraduate reform.
Space Requests. Allocations, suggested building functions.
Strategies for Changes and Knowledge Utilization. Correspondence, report critiques, IGI.
Teaching Standards & Goals Committee. Creation, appoint chairman.
Tenure Policy. Articles, correspondence.
University 101. Evaluations, budget, appoint coordinator, Open University.
University Museums. Memo.
University of North Carolina. Visit re: administration organization.
University Press Committee. Finances, publishing concerns.
University Without Walls. Contemporary University.
USC-ETV. Programming schedule, correspondence, organization chart, instructional services.
Warwick Exchange Program. Correspondence.
Winnick, Dr. Richard-Psychology. Multidisciplinary Training Committee, notes, memos.
Work Study & Student Pay. Wages, allocations by department, finances.