Box 1 (1973-74 Patterson)

Academic Affairs:

Admissions. Includes policies re: admissions and transfer credits, activity reports, staff duties.
Associate Provost Educational Services. Includes registration, grading system, course numbering.
General Studies. Primarily re: curricula.

Health Sciences:

Vice Provost. Includes division organization, proposals for schools of medicine and public health, faculty.
General. Re: proposed schools of medicine and public health.
Nursing. Re: faculty, study of nursing admissions and graduates, associate degree credits, space allocation.
Pharmacy. Includes annual report, scholarship fund.

Speech Pathology & Audiology, Department of. Proposal for masters degree.

Liberal & Cultural:

General. Includes progress report on freshmen programs and enrollment.
Vice Provost. Dedication of Callcott building, law enforcement program.

Arts & Letters:

General. Includes dean’s report on college, budget, sound equipment.
Art. Includes faculty activities, proposed masters degree.
English. Includes theatre program, courses, Master of Arts in Teaching, Southern Studies.
Foreign Languages. Courses, faculty, foreign study, grant.
Music. Includes proposed USC string project, Carolina Music Advisory Council.

Contemporary University. Faculty, compliment for student project.
Cultural Development. Includes progress report on Center for Cultural Development, Southern Studies program.

Science & Mathematics:

General. Grants, equipment and faculty needs.
Biology. Includes faculty needs, space needs.
Geology. Faculty matters.
Mathematics & Computer Science. Departmental reorganization, faculty.

Social & Behavioral:

General. Includes faculty matters, proposed Urban Studies program, budget, space needs, newsletter.
Anthropology & Sociology. Faculty, budget.
Geography. Faculty activities.
Government and International Studies. Includes relationship
between GIINT and Institute of International Studies, faculty matters, foreign policy conferences, ETV course.

History. Faculty matters, Warwick exchange program, ETV course “Saints and Legions.”

Professional Schools:
Vice Provost. Opposition to establishment of Vice Provost for Professional Schools.

Business Administration. Includes building dedication, establishment of Master of International Business Studies program, faculty matters.

Education. Includes Doctorate of Education proposal, faculty matters, condition of Wardlaw College, museum of education.

Educational Development Office. Includes Institute of Media Arts, Instructional Services Center, copyright issues, proposed reorganization, University 101.

Engineering. Registration, faculty matters, condition of building, recruiting, development.

Journalism. Includes faculty matters, accreditation, equipment needs, curriculum.

Law. Includes dispute over faculty salaries, naming of building, accreditation.

Librarianship. Affirmative action, faculty matters, accreditation, budget, curriculum.

Regional Campuses:
General. Includes transfer of Sumter branch from Clemson to Carolina, TV courses, capital improvements.

Vice Provost. Includes construction projects, TV courses, enrollment.

Aiken, Coastal, Lancaster, Union. Includes capital improvements, nursing program, accreditation.

Spartanburg. Library, faculty matters, nursing program.

Advanced Studies & Research:
Vice Provost. Includes graduate productivity study, Master of International Business Studies program, ETV course “Saints and Legions.”

General. Reports on grant activities.

Bureaus & Institutes. Institutes of International Studies, Baruch, Social Problems Research, Media Arts, Archaeology and Anthropology.

Athletics. Finances, women’s sports, ticket policies, broadcasting contracts, quarterly report.

Board of Trustees:
Chairman Marchant. Includes Sumter branch, relationship with media, fees, space needs, administrative structure.

General. Includes building dedication, sale of property, use of student fees, reorganization, trademarks.

Secretary, General. Includes buildings & grounds, bookstore funds.

Secretary, Correspondence. Includes health care expansion, complaint re: use of student fees, physical plant, bonds.

Board of Women Visitors. Membership, minutes.
Board Meetings. Agenda, meetings materials.
Academic Affairs & Faculty Liaison. Agenda, reports.
Buildings & Grounds Committee. Agenda, minutes.
Executive Committee. Agenda, meeting materials.
Intercollegiate Activities Committee. Agenda, reports.
Resolutions.
Student-Trustee Liaison Committee. Student and housing fees.

**Box 2 (1973-74 Patterson)**

**Budget:**
- 1973/74. Budget requests and reports.
- 1974/75. Budget requests and reports.

**Business Affairs:**
- Vice President. Includes budget, construction projects, energy crisis, parking, proposed cultural center.
- Associate Vice President. Student fees, salaries, equipment, paper shortage.
- Auxiliary Services. Housing appeals board.
- Campus Police, Security & Communications. Parking complaints, traffic court, mugging at coliseum.
- Personnel Office. Policies and procedures for employment, fringe benefits, wages.

**Commission on Higher Education:**
- Requests & Approvals. Proposals for new degree programs.
- General. Includes reports comparing statistics of SC schools.

**Committees:**
- General. Includes parking, museum of education advisory committee, admissions, fringe benefits.
- Academic Forward Planning. Minutes, reports.
- Cultural Center Coordinating. Proposed establishment of.
- Facilities & Grounds Advisory. Minutes, reports.
- Faculty Advisory. Minutes, policies, reports.
- Horseshoe Renovation. Establishment of committee.
- Reorganization of the University. Includes reports and minutes.
- Standing Committee for Planning & Coordination of Fundraising. Includes minutes, fundraising proposals.

**Councils:**
- Academic Advisory. Minutes.
- Administrative Advisory. Minutes.
- Council of Deans, USC. Minutes.
- Council of Presidents. Includes minutes.

**Development.** Major fundraising campaign, primarily departmental and college reports on financial needs.

**Faculty & Staff:**
- Faculty Recommendations for Reorganization. Organization of the University.
- Outside Employment. Requests for approval.
Retirements, Resignations. Letters of.

**Faculty Senate.** Primarily minutes.

**Information Services.** Arrangements for summer theatre program, budget, cultural center.

**Patterson, W.H.** Selected congratulatory letters re: his election as university president.

**President’s Office:**
Ombudsman & Counsel. Includes annual report, sale of beer in Russell House, complaint about student fees, transfer of SC State basketball player.

**Box 3 (1973-74 Patterson)**

**Provost:**
Associate Provost. Includes correspondence courses, continuing education, faculty recruiting, affirmative action, salary and position commitments, budget, procedures to establish new academic programs.
General. Includes suspension policy, General Studies degree program, bomb threats.
Correspondence. Includes grant for ETV classrooms, copyright policy, student demonstrations, presidential medallion.
Libraries. Includes staff matters, space needs, budget.
Memos & Policies. Primarily re: policies and procedures, including faculty recruiting, establishment of new academic programs, suspension policy, budgets.
SCETV. Includes plans for government and business courses.
University Press. Includes reports on finances, publishing projects.

**Requests.** Requests for help with admissions, financial aid, housing.

**Student Affairs:**
General. Includes request to close Greene Street, proposed Urban Studies program, financial aid.
Vice President. Includes housing visitation policies, student allocations guidelines.
Assistant Vice President. Statistical report on disciplinary offenses, use of student fees.
Dean for Residence Life. Proposed changes to housing visitation policies.

**USC Educational Foundation.** Primarily financial reports, fundraising activities, minutes.