BOX 1 (1972-73)

Academic Affairs:

General. University 101, University Without Walls, law enforcement program, reorganization of Arts & Sciences.

Admissions, Director of. Includes changes in admissions policies, transfer credits, credit by examination, enrollment statistics.

Vice Provost for Educational Services. Includes suspension policy, dean’s list, independent study courses, continuing education activities.

Health Sciences:

General. Includes enrollment, organization of, space needs, courses.

College of Nursing. Faculty matters, ETV courses, curriculum.

College of Pharmacy. Grants, accreditation, faculty.

Liberal & Cultural Disciplines:

General. Faculty needs, reorganization, honor rolls.

College of Arts & Letters:

Art. Includes budget, University 101, courses, master plan, new dean.

English (including Theatre). Theatre program, grant, department head, film courses, fine arts complex.

Foreign Languages. TV courses, placement of students, research projects.

Music. Relationship between Music and University Band, department head, student assistantships, salaries.

College of Science & Mathematics:

Biology. Medical school, space needs, faculty activities.

Chemistry. Grant, electronics technician, computer system, equipment thefts.

Computer Science. Problems within computer services, computer-aided instruction, grant.

Geology. Laboratory funds, department head search, faculty activities.

Mathematics. Faculty activities, graduate teaching assistants, class size.

College of Social & Behavioral Sciences:

General. Includes newsletter, space needs, moonlighting, administrative procedures.

Aerospace Studies. Faculty matters, project with Benedict College, budget.

Anthropology & Sociology. Petition to establish separate department of anthropology.

Geography. Resignation of department head, faculty activities, salaries.

GINT. Includes combining government and international studies
departments, complaint that new professor is security risk,
faculty activities.
History. Faculty activities, exchange programs.
Naval Science. Faculty, problems with mail.
Psychology. Salaries.
Contemporary University. Includes annual report.
Cultural Development. Proposed center for cultural development and
center for the arts.
Professional Schools:
College of General Studies. Includes curriculum, bachelor’s degree
program, faculty, budget.
College of Business Administration. Includes MBA-ETV program,
organizational chart, enrollment, Bureau of Urban and Regional
Affairs.
College of Education. Includes new dean, budget, faculty matters, Model
Schools project.
Educational Development Officer. Includes proposed instructional
services center, proposed institute of media arts.
College of Engineering. Budget, enrollment, scholarship fund.
College of Journalism. Includes gifts, budget, accreditation, enrollment.
School of Law. Includes budget, proposed institute, faculty matters,
grading system.
College of Librarianship. Faculty, accreditation.
School of Social Work. Project CAMEO, off-campus classes.
Regional Campuses:
General. Includes local funding support, physical plant, upper-level
courses, Sumter-Clemson arrangement.
Vice Provost. Includes military programs, courses offered abroad,
advanced placement.
Military Programs. Re: instructional programs for military bases.
Off-Campus Courses. Primarily proposals for.
Aiken, Coastal, Lancaster, Union. Includes curricula, construction
projects, nursing & library science classes.
Spartanburg. Physical plant, degree programs, nursing.
Student Affairs:
Vice President. Includes procedures re: student drug arrests and outside
speakers.
Director of Student Aid. Scholarships, student work guidelines.
Women’s Studies Institute. Proposal to establish.
Advanced Studies & Research:
Vice Provost. Includes proposed social & behavioral science lab, use of old
business administration building, GRE scores.
Bureaus & Institutes. International Studies relocation, Traffic & Transportation
center, Baruch Institute, Urban & Regional Affairs, Applied Behavioral
Sciences.
Graduate School. Admissions, APOGEE program, reduced fees.
Research & Grants. Monthly reports on research and grant activities.

Athletics. Includes dissatisfaction with Coach Dietzel, finances.

Board of Trustees:

General. Includes membership, Dietzel contract, student organizations.
Chaired by Marchant. Correspondence. Includes new medical school, football program, Freedom of Information Act, minority law students, salaries.
Board Meetings. Agenda, meeting materials.
Board of Women Visitors. Minutes, membership.

Committees:

Executive. Agenda.
Intercollegiate Activities. Athletics.
Student-Trustee Liaison. Re: SC Public Interest Research Group on campus.
Trustee-Faculty Liaison. Status report on various projects.
Secretary. Includes athletics, stadium parking, honorary degrees.

BOX 2 (1972-73)

Budget. Primarily reports from schools re: budget needs.

Business Affairs:

Vice President. Includes Horseshoe renovations, construction projects, operation of coliseum, appropriations, observatory, classroom space, faculty dining room.
Associate Vice President. Travel policies, University vehicles, accounting.
Auxiliary Services. Housing organizational chart, bookstore/campus shop.
Budget Director. Budget, financial statements, regional campuses.
Campus Planning. Chart of planned relocations.
Campus Police & Communications. Security procedures, lack of phone numbers for libraries, compliment for USC police.
Institutional Studies & Research. Statistics on enrollment, faculty work load, cost per credit hour.
Personnel. Includes policies re: maternity leave, minimum work week, inclement weather, insurance.
Physical Plant. Physical sciences building.
Treasurer’s Office. Endowments.

Commission on Higher Education:

General. Includes salaries, statistics, funding.
Requests & Approvals. Requests for new programs.

Committees:

General. Includes library, university press, minority student affairs, student records, traffic & transportation committee minutes.
Academic Forward Planning. Minutes.
Faculty Advisory. Includes minutes, reports.
Honorary Degrees. Selection of recipients, comparison of process with other schools.
Horseshoe Renovation Advisory. Renovation of historic buildings.
Planning & Coordination of Fundraising. Endowments, goals of committee.

Councils:
Academic Advisory. Petitions committee, mature students, application fee.
Administrative Advisory. Minutes.

Development. Endowments.

Faculty & Staff:
General. Includes faculty club, benefits.
General Faculty Meetings. Minutes.
Outside Employment. Requests for approval.
Retirements, Resignations. Letters of.
Salaries. Reports on.
Status of Women. Includes proposed women’s studies program, affirmative action and equal employment policies.

Faculty Senate:
Members. Re: facilities for club.
Minutes.

Foundations:
Educational Foundation. Includes financial statements, fundraising activities, minutes.

Information Services. University Band, scholarships, possible establishment of instructional service center, Baruch facility.

President’s Office:
General. Includes funding, regional campuses, University 101, civil rights compliance, grants.
Bomb Threats. Bomb threat contingency plan, designated emergency responders.
Ombudsman & Staff Counsel. Includes leave policies, Freedom of Information Act, regional campuses, campus signs, USC liability.

Provost:
General. Includes University vehicles, exchange programs, College of Charleston, use of “Ms” in addressing women.
Computer Center. Costs for services, grade processing system, research problems.
ETV. FM station on campus.
Libraries. Statistics on library system, air conditioning, addition to library, funding.
Memos, Policies. Includes policies on leave, student records, academic suspension.
University Press. Primarily finances, publishing projects.

Patterson, W. H. Speeches.

Requests. Inquiries re: admissions, housing, financial aid.