

ARL ASSESSMENT VISITING PROGRAM OFFICERS – AGENDA

Monday, December 3rd

8:30 – 9:00 AIM team - setup TCL, Room 204

9:00 – 10:30 Open session and presentation, *Making Library Assessment Work*

Location: TCL, **Room 204**

Attendees: All library personnel

10:30 – 10:45 Break

10:45 – 12:00 Library Survey Team

Location: TCL, **Room 204**

Attendees: Library Survey Team

12:00 – 1:30 Working Lunch

Location: tbd

Attendees: AIM team

1:45 – 2:30 Instruction, Information Literacy, Learning outcomes

Location: TCL, **Room 204**

Attendees:

2:30 – 3:15 User Services, *Session I*

Evaluating what we do (usage/door counts, access, spaces, circ, reference/public services counts, suggestion box, etc.)

Location: TCL, **Room 204**

Attendees:

3:15 – 3:30 Break

3:30 – 4:30 User Services, *Session II*

What else can we do? (focus groups, usability studies, communication, local surveys, software, etc.)

Location: TCL, **Room 204**

Attendees:

Tuesday, December 4th

8:30 – 9:00 AIM team, recap

Location: TCL, **Room 204**

9:00 – 10:00 Library Administration (Strategic Planning)

Location: TCL, **Room 204**

Attendees: Library Administration

10:00 – 10:15 Break

(cont'd.)

10:15 – 11:15 Collections and Processes (ERM, Millennium, collection analysis, acquisitions tools, technology infrastructures, database usage, etc.)

Location: **TCL, Room 204**

Attendees:

11:30 Wrap up

Location: **TCL, Room 204**

Attendees: AIM team

<http://www.sc.edu/library/intranet/>

<http://www.sc.edu/library/intranet/assess/>